

# Responsibilities of Youth Sunday School Leaders

## Student Leader

Youth who serve as student leaders should:

1. be disciples and conduct themselves in a way that honors God.
2. witness to peers, lead them to faith in Jesus Christ, and church membership.
3. help plan, promote, and participate in fellowship opportunities; encourage group members to participate in building fellowship.
4. assist the teacher in reaching youth through personal and group visitation and encourage the involvement of class members in personal visitation and group outreach events.
5. be personally involved in the Bible studies, encourage peers to be personally involved, and enlist class members to accept assignments in the Bible studies.
6. maintain a personal quiet time, participate in corporate worship, and encourage other youth to do the same.
7. assist the teacher in leading the class, and serve as a link between the teacher and class members. (Occasionally, the class leader should participate in weekly leadership meetings.)
8. be a member of a Student FAITH team, if in a FAITH church.

## Student Teacher

A teacher's responsibility is:

1. to live by the principle that the leader is the lesson and Sunday School is a seven-day-a-week strategy.
2. to administer the growth of a Youth Sunday School class by planning weekly for effective Bible study, and to participate in training opportunities.
3. to evangelize youth and the adults who influence them through regular contacts, participation in personal visitation, and class outreach events.
4. to disciple teenagers in their relationship with God and to enlist and train youth to serve as class leaders.
5. to guide youth to fellowship with each other as well as with the entire church.
6. to minister to teens and their families and to lead youth to care for one another.
7. to lead youth to worship by helping them develop a lifestyle that includes personal quiet times and participation in corporate worship.
8. to teach youth the Bible using a variety of teaching-learning approaches and prayerfully guiding youth toward spiritual transformation.

## Student Department Director

In addition to the teacher's responsibilities, a department director:

1. participates in the growth of Youth Sunday School in the church through annual planning, communication, organization, and evaluation of the work of the department; leads weekly leadership meetings.
2. works with the department outreach-evangelism director and/or division director to plan department outreach events for youth and leaders.
3. guides the department (large group) time during Sunday School. The department director also

- relates the department's training needs to the Youth Division Director.
4. plans evangelism training opportunities for department members and leads all members of the department to become involved in witnessing to the unsaved.
  5. promotes fellowship among youth class members and others on the leadership team by planning quarterly fellowship opportunities.
  6. encourages youth and leaders to develop personal quiet times and participate in corporate worship, including leading department worship experiences.

### **Student Department Outreach-Evangelism Leader**

The department outreach-evangelism leader's job responsibilities include:

1. administering the planning and conducting of department outreach and evangelism activities through annual planning events, communication, and weekly leadership meetings.
2. evangelizing youth through participation in personal visitation and group outreach events and equipping all other Youth Sunday School members and leaders in developing their evangelism skills.
3. functioning as a leader in Student FAITH, if the church is a FAITH church;
4. ministering to leaders, members, and nonmembers, and leading youth and leaders to care for members and nonmembers and their families.

### **Student Department Secretary**

The responsibilities of this job include:

1. to process and maintain department records and to compile reports for department leaders.
2. to reach and witness to youth and their families through participation in personal visitation and group outreach events, to process and maintain visitation records, to maintain an up-to-date prospect file.
3. to participate in weekly leadership meetings by providing record information.
4. to maintain all department supplies, including ordering and distributing periodicals.

### **Student Division Director**

(The youth minister may, in some cases, serve as division director.) The responsibilities include:

1. to coordinate the work of multiple departments, guiding them to set goals, and evaluate progress.
2. to coordinate annual planning, communication, training opportunities, and generally coordinate the work of youth department directors and any youth division-level leaders.
3. to lead the youth division to develop and maintain an effective evangelism strategy. to promote fellowship among youth and the leadership team, and among the adult members of the leadership team.
4. to plan and participate in ministry to youth leaders, youth, and the families of youth.
5. to lead all or part of the weekly leadership meetings.
6. to teach as a substitute when needed, to stay in touch with the needs of youth, and to serve as a model for other Youth Sunday School leaders; to plan special youth Bible study groups and projects (Youth Vacation Bible School, Youth January Bible Study, and so forth).
7. to communicate regularly with the minister of youth to plan, organize, evaluate, and conduct the work of Youth Sunday School.
8. to lead youth to worship by coordinating the planning, training, and implementation of emphases that encourage personal quiet times and participation in corporate worship.

### **Youth Minister**

Sunday School responsibilities of the minister of youth include:

1. providing administrative support and resources, including budget, for Youth Sunday School leaders.
2. participating in personal visitation and group outreach events; equipping youth and leaders to become involved in evangelizing the unsaved.
3. modeling sound Youth Sunday School methods and principles in all training opportunities for members of the Youth Sunday School leadership team.

4. promoting fellowship among the youth and the youth leadership team.
5. ministering to leaders, members, nonmembers, and their families, and leading youth and leaders to minister to members, nonmembers, and their families.
6. discipling youth by helping them develop personal quiet times and participation in corporate worship; involving youth and Youth Sunday School leaders in planning and conducting special youth worship opportunities.